



CALL FOR SUBMISSIONS

Always wanted to present at the ILANZ Conference? Now is your opportunity.

We would love to hear from ILANZ members who have an idea, a project or an experience that they think their in-house colleagues really need to know about.

Here's the fine print...

PRESENTATIONS

We gave up to three 45 minute breakout sessions available. This generally allows 30 minutes for presenting and 15 minutes for questions.

These sessions will take place on day one of conference (Thursday, 9 May) at 1pm. We are open to how your structure the presentation – however the session needs to be CPD compliant. To be CPD compliant, your session needs to have two learning objectives and needs to be interactive i.e. time for questions for the audience.

The selection panel will use the following criteria to choose successful presentations:

- 1. The topic is of substantial interest to in-house legal counsel.
- 2. The presentation includes practical take aways that participants will be able to apply in their day to day work.
- 3. There is an "angle" to the topic that means it will provide new information or enable participants to view the topic through a different lens.
- 4. The topic fits well with the rest of the conference programme (see below for guidance on the conference theme).

WHAT YOU NEED TO DO

Submissions should:

- Include the name of presenter(s) and a brief introduction with an overview of their role and expertise on the chosen topic.
- Provide a one page outline for the presentation that addresses criteria 1-3 above.
- Be received by ILANZ at <u>ilanz@lawsociety.org.nz</u> by no later than 5pm on Friday 15 February 2019.

THE SELECTION PROCESS

A panel consisting of the Executive Manager (as Conference Director), the ILANZ President and one other ILANZ Committee member will select the submissions that best meet the above criteria. Their decision will be final.





We will advise all applicants of the outcome of their application by no later than 1 March 2019.

If you are not successful, we may discuss with you how your idea might be incorporated into a different session outside the ILANZ Conference.

If you are successful, we will provide further guidance and discuss what support you will need.

2019 CONFERENCE THEME

This year we will be taking a bird's eye view of the in-house legal profession as we scan the current landscape and the horizon beyond. The wingspan of the in-house lawyer spreads beyond legal opinion to the role of trusted advisor and strategic contributor.

Like the mighty albatross, the in-house lawyer needs excellent navigational skills to ensure they achieve optimal results and stay out of choppy waters. Te Tiro Iho a Te Manu provides us with the opportunity to canvass a wide range of issues of relevance to inhouse lawyers including legal, practice management and soft skills sessions.